

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON  
08 MAY 2025 AT 7.00pm IN THE YOUTH CENTRE, HALL LANE

1. NOMINATIONS FOR CHAIRMAN

It was proposed by Cllr Sherriff and seconded by Cllr Pritchard that Cllr Edwards continue as Chairman. There were no other nominations, Cllr Edwards accepted the position and signed the Declaration as required

2. NOMINATIONS FOR VICE-CHAIRMAN

It was proposed by Cllr Sherriff and seconded by Cllr Pritchard that Cllr Jones continue as Vice-Chairman. There were no other nominations, Cllr Jones accepted the position and signed the Declaration as required

3. APOLOGIES

Apologies were received from Cllr Gray

Present: Sherriff, Pritchard, Pocklington, Hopkins, Burton, Jones and Edwards (Chairman)

4. NOMINATIONS FOR REPRESENTATIVES ON OUTSIDE BODIES

- a. William Lovell Foundation – two representatives required  
Cllrs Sherriff and Hopkins agreed to continue in this position.
- b. Stickney Consolidated Charities  
Cllrs Edwards and Sherriff agreed to continue in this position, although their term as a Trustee will end in November this year.

5. TO REVIEW:

- a. Standing Orders  
All Councillors have a copy of the new Standing Orders, there were no amendments made.
- b. Financial Regulations  
All Councillors were emailed a copy of the Financial Regulations prior to the meeting. These are the latest Financial Regulations and were approved for Stickney Parish Council.
- c. Equal Opportunities Policy  
All Councillors were emailed a copy of the Equal Opportunities Policy, there were no amendments made.
- d. Risk Assessments
  - i. Parish Council Risk Assessment  
This document has been amended and emailed to Councillors prior to the meeting, there were no further amendments made.
  - ii. Play Area Risk Assessment  
This document has been amended and emailed to Councillors prior to the meeting, there were no further amendments made.
  - iii. Cemetery Risk Assessment  
This document has been amended and emailed to Councillors prior to the meeting, there were no further amendments made.

Signed: .....

Date: .....

6. ANY OTHER BUSINESS FOR REVIEW

- a. The Clerk reported that the following policies need to be reviewed:
  - i. Grants & Donations Policy
  - ii. Advertising Policy
  - iii. Complaints Procedure
  - iv. Publication Scheme
  - v. Safeguarding Policy
- b. A Health and Safety Policy will be required when applying for grants.
- c. The above policies will be on the agenda for the June meeting for review.

**There being no other business the meeting closed at 7.20pm**

Signed: .....

Date: .....